

Organization Information

Name of Organization: Williams Lake Blue Fins	
Mailing Address (office): 525 Proctor Street, Williams Lake, BC V2G 4J1	
Phone # (office): FOIPPA Sec 22(1)	E-Mail (office): FOIPPA Sec 22(1)
Purpose of Organization: Youth Sport and Development	
BC Society or Charitable Registration Number (required for requests over \$500): 50018987	
Primary Contact: Victoria Dean	
Phone #: FOIPPA Sec 22(1)	E-Mail: FOIPPA Sec 22(1)
Secondary Contact: Kristi Hammar	
Phone #: FOIPPA Sec 22(1)	E-Mail: FOIPPA Sec 22(1)

Who does your organization serve? (i.e. residents from City, CRD, province)

Residents of the city of Williams Lake and Cariboo Regional District

Does your organization receive any other supports from the City or CRD? (i.e. Fee for Service or other financial support, rental subsidies, contribution agreements, tax exemptions, use of government-owned facilities, property leases). If yes, what supports and amounts?

No

How will you indicate that the City or CRD is contributing to your organization?

- Highlight in our home meet program
- Adver tise on the large screen on the pool deck of Cariboo Memorial Complex
- Acknowledgement on the Williams Lake Blue Fins (WLBF) website and social pages (i.e. Facebook & Instagram)



Current Year Grant Request

Current Grant Request: \$ 5000.00

Previous Year Grant from City (if applicable): \$ 2000.00

Previous Year Grant Project Description (if applicable):

Grant request for costs associated with hosting home meet Jan 30 - Feb 2 / 25.

Previous Year Grant from CRD (if applicable): \$ 1000.00

Previous Year Grant Project Description (if applicable):

Grant request for costs associated with hosting home meet Jan 30 - Feb 2 / 25 .

**NOTE: A final report for your last grant MUST be included with this submission.*

Current Year Grant Project / Event / Expenditure Summary

Please answer the following questions, using additional paper if necessary.

Applications must fall within one of the following funding categories (select one):

- Capital Expenditure** – equipment purchase, construction, repair or upgrade of facilities; or
- Special Event** – seed funding for new events or funding of an ongoing event; or
- Special Project** – funding for a special project, program or activity; or
- Event / Tournament / Conference Hosting** – hosting an event, tournament or conference that will have economic benefits for the community.

Brief description of proposed use of grant being applied for:

The WLBF is intending on hosting a swim meet January 30 - February 1, 2026 at the Cariboo Memorial Complex. This meet, the annual "Frost Fest" invites swimmers from Kamloops, Prince George, Quesnel, Vernon, and Kelowna. The Frost Fest allows all swimmers to have the opportunity to compete with other clubs, experience belonging to a supportive team, and foster growth in younger swimmers. Swimmers have the opportunity to qualify for BC Divisional and Provincial meets and thus represent their team and community.

The proposed use of the grant will be to cover the costs associated with renting the pool at the Complex for the duration of the event, along with

Start date: January 30, 2026

End date: February 1, 2026

additional costs including medals for participants, office supplies / printing for heat sheets and snacks for volunteers.

How does this projects, activity or event strengthen and enhance the well-being of the community, promote volunteerism and support the goals and strategic priorities of the City of Williams Lake?

The Frost Fest allows swim competitions to be accessible for younger competitors by hosting the event at Cariboo Memorial Complex in a family surrounding with positive community support. This local event hosts surrounding communities who travel to Williams Lake to participate. The event promotes the well-being of children through the fostering of leadership, teamwork, community engagement, physical & mental well-being, and preventative health promotion.

Describe the key activities and timelines to complete the project/event.

Key activities and timelines involve the coordination of volunteers, training referees and officials, and ensuring required equipment is running predictably and reliably. These are necessary steps for official swim times as per Swim BC and qualifications of Divisional or Provincial meets.

How will you determine if the project/event was successful?

Surrounding community swim clubs will attend our event, promoting the use of local hotels, restaurants, and retail. These visiting teams will contribute positively to the community economy, experience the natural beauty of Williams Lake, and witness the community support for our WLBF swimmers. Visiting teams will have an opportunity to compete with the WLBF to achieve short course times to qualify for upcoming Divisional and Provincial meets. Our meet promotes volunteerism and provides opportunities to obtain training/certifications to host officially as per standards required by Swim BC. Frost Fest will enhance social connections between the City and WLBF by improving access to recreation by easing financial burden. Local businesses will benefit from increased visibility through our sponsorship recognition.

Is your agency is applying for funds from other levels of government, or other sources, for this project / event / expenditure? If yes, list sources and amounts.

Yes, we are applying to the Cariboo Regional District's Grants for Assistance Program for Central Cariboo Chilcotin to the amount of \$1000.⁰⁰

Would you still be able to complete the project if you do not receive the other funds applied for?

Yes. Without the support of the City of Williams Lake through this grant, the WLBF would be required to seek additional corporate or individual sponsorship. Additionally, we may be required to increase participation fees to all swimmers of all participating swim clubs. We will continue to host the event at the detriment of a less accessible swim meet due to higher financial burden.

Describe the impact of this application being denied or approval of an amount less than requested. Will you be able to complete the project/event if you do not receive the funding requested?

Team sports can come at significant financial burden for families. However, the team-building, leadership skills, physical capacity-building and access to high-quality coaching are invaluable. We will complete the project if we do not receive City funding, however the financial burden will be increased for the families of all participating swimmers.

Provide a draft budget for the project (to be submitted with completed application).

Please see attached.



THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

FOIPPA Sec 22(1)

Authorized Representative

Privacy Acknowledgement:

The collection of personal information is authorized under section 26(c) of the Freedom of Information and Protection of Privacy Act (FOIPPA).

This information will only be used for the purpose of the Community Grants Program and may be included on a public Council Meeting agenda. Questions about the collection of this information can be directed to: Corporate Officer, 450 Mart Street, BC, V2G 1N3, 250-392-2311, corporateservices@williamslake.ca.

Williams Lake Blue Fins
2025 Home Meet Budget

Description	Projected Cost
Pool Rental	\$3000
Medals and Awards	\$1000
Food & Beverage	\$1200
Gift Cards for Volunteers, Best times, & Showdown	\$700
Office Supplies and Printing	\$200
	\$6100 Total

These costs have been estimated from our last Home Meet, with consideration that we are adding a Friday evening session.

Organization Information

Name of Organization: Williams Lake Blue Fin Swim Club	
Mailing Address (office): 525 Proctor St. Williams Lake, BC V2G 4J1	
Phone # (office): FOIPPA Sec 22(1)	E-Mail (office): accounts@wlbluefins.ca
Type of Organization: Youth Sports - Swimming	
BC Society or Charitable Registration Number (required for requests over \$500): 50018987	
Primary Contact (name and title): Kristi Hamar - Office + Accounts Manager	
Phone #: FOIPPA Sec 22(1)	E-Mail: accounts@wlbluefins.ca
Secondary Contact (name and title): Jennifer French - WLBF Director	
Phone #: FOIPPA Sec 22(1)	E-Mail: jennifer.french@sd27.bc.ca

Grant Project / Event / Expenditure Summary

Please answer the following questions, using additional paper if necessary.

Which of the following funding categories was your approved under (select one):

- Capital Expenditure – equipment purchase, construction, repair or upgrade of facilities; or
- Special Event – seed funding for new events or funding of an ongoing event; or
- Special Project – funding for a special project, program or activity; or
- Event / Tournament / Conference Hosting – hosting an event, tournament or conference that will have economic benefits for the community.

Brief description of use of approved grant funding:

The Williams Lake Blue Fin Swim Club hosted our Annual Frost Fest Home Meet on Jan 31 - Feb 2, 2025. The meet was a huge success - we hosted swimmers from Prince George, Quesnel and Kamloops. Our swimmers represented the City of Williams Lake well - achieving personal bests, swimming events for the first time or best time, and demonstrating extraordinary team spirit. The other swimmers and coaches were impressed by the meet. Bringing so many swimmers from out of town would be a huge benefit to our city. Not only did we get to showcase our pool and our city, we generated revenue for our local businesses.



Start date: Jan 31, 2025
Completion date: Feb 2, 2025

Were grant funds received used only for the purposes for which they were applied for an approved?

- Yes
- No (explain)

The grant funds were integral in paying for our pool rental costs for the weekend.

Has your organization acknowledged the support of the City in all publicity related to the project / event / expenditure grant funds were provided for? Describe how below.

- Yes
- No
- N/A

The city was recognized as a major sponsor - we included the City of Williams Lake logo in our heat sheets, sponsorship posters and on our digital scoreboard located in the pool. We also recognized the City in our social media posts and on our radio advertising.

Has your organization permanently acknowledged the contribution of the City for any capital purchase / development the grant funds were used for? Describe how below.

- Yes
- No
- N/A

Please attach a budget summary for the project / event / expenditure showing revenues and expenditures below (or include on the lines below if space allows).

Pool Rental: 2727.22
 Ribbons & Medals: 2194.55
 Food Expenses: 986.14
 Gift Cards for Showdown, Best times + volunteers: 980.00
 Swim BC Fees: 710.00
 Office Supplies + Printing: 240.00
 Total Expenses: \$7837.91 - PG, Ques, Fees = \$1732.91
 Kamloops

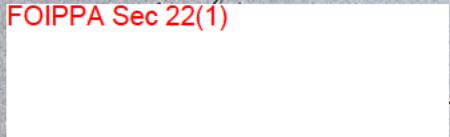


*Reporting Notes/Reminders:

- The final event / project / expenditure report outlining the use of City funds and overall budget showing revenues and expenditures is due to the City by September 30th of the year funding is issued, or within 30 days of the event or project completion if occurring after this date in the same calendar year (may be submitted in letter format if preferred, but must include the same information requested herein).
- The City of Williams Lake reserves the right to request additional reporting and financial statements at its sole discretion.
- Use of Community Grant funds contrary to the purpose for which they were applied for and approved, or to this Policy or any other federal, provincial or municipal law, may result in the organization:
 - Being required to remit part or all of the current year Community Grant funding back to the City; and
 - Being ineligible for future grants from the City.

THE INFORMATION INCLUDED IN THIS REPORT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

FOIPPA Sec 22(1)



Authorized Representative

Submitted on the 13th day of February, 2025.

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