



Grants for Assistance Application

Central Cariboo and Cariboo Chilcotin

Tuesday September 30th 2025 12:41 PM

Name of Organization: Williams Lake Kitty Spay

Mailing Address:

Physical Address

Telephone (office):

email: wkittyspay@outlook.com

Purpose of Organization: To reduce the stray/feral cat overpopulation in Williams Lake and surrounding areas.

How long has the organization operated in the community? 1 year - BC Society registration in progress

BC Society Registration Number:

Federal Charitable Registration Number:

Chairperson's name: Cassidy Porter

Telephone:

Treasurer or Financial Officer's name: Nicole Breuer

Telephone:

email: wkittyspay@outlook.com

Current Grant Requested from CRD: \$ \$1000

PROJECT INFORMATION

1. Brief Description of Proposed Use of Grant Being Applied For:

If successful, we will use this grant to create packages for the volunteers that help foster these cats. Packages would include items such as food, litter, a cat carrier and in some cases, medical supplies.

2. How do you know there is a need for this service/project in our community?

In the one year since Kitty Spay began assisting families to have their cats spayed or neutered, 60 cats have been fixed in Williams Lake and surrounding areas. We have began assisting with rescuing stray and feral cats as well as helping with hoarding situations, removing 20 cats from one location. We have people reaching out to us daily for assistance to get their cats fixed, or to notify us of stray or feral cats and kittens. The longer we help, the more we have become aware of how great the need is.

3. Start date of the project: 4/1/2026 End date for the project: 6/30/2025

4. Describe the key activities and timelines to complete this project: We hope to begin our efforts to educate the public as soon as possible to prevent a population boom following the spring mating season. By having funds available to create packages for fosters, this will allow us to focus on raising the funds to spay and neuter cats in their care as well as cats in the community. We anticipate a high number of unplanned litters due to unfixed outdoor cats as well as the feral / stray population reproducing. Our efforts will be ongoing, however we are hopeful that we can make a difference.

5. How will you determine if the project/event was successful? We will be able to determine our success by a reduced number of requests for assistance in trapping / rescuing unhoued cats in our community and surrounding areas.

6. Does your organization have sustainable funding? Please explain. We have raised all of the funds used to pay for 60 vet appointments to date. We are in the process of incorporating to a Registered Society to help us in securing sustainable funding as well as ongoing fundraising efforts. Our long term goals include securing a location to house our operations and keep rescued cats and kittens until they are ready for new homes.

7. Is your agency applying for funds from other sources for this project/event?

No

If so, which organizations? No, None

8. Describe the impact of this application being denied or approval of an amount less than requested. Will you be able to complete the project/event if you do not receive the funds applied for?

We would rely on donations and volunteers fundraising in order to cover these expenses. We feel there is a great enough need to make this project worth while.

9. Does your organization charge user fees/membership/admission? If yes, attach your current fee structure.
No

10. Does your organization receive any other support(s) from the CRD? (i.e. financial support, rental subsidies,

contribution agreements, tax exemption, use of CRD-owned facility) If yes, what support(s) and how much?

11. How will you recognize the CRD's contribution to your organization?

We plan to announce contributions on our Facebook page and will be setting up a website for our organization. Any printed material will also include acknowledgement of contributions made by the CRD.

Date of your last Annual General Meeting (AGM): 9/27/2025

Previous Grant from CRD amount: \$ N/A

Previous project Description:

I confirm: *

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Date:

Signature: (President/Chairperson) ?

9/30/2025



Please attach minutes, list of Directors, and Financial Statements * ?

File Name



Williams Lake Kitty Spay AGM.docx

53.9 KB

A final report for your last grant received MUST be included with this submission, if not previously submitted.

If your organization charges user fees/memberships/admission, attach your current fee structure.

Please provide a detailed financial budget for the project. *

File Name



Draft Budget CRD.xlsx

54.5 KB



Williams Lake Kitty Spay

[REDACTED]
wlkittyspay@outlook.com
[REDACTED]

Draft Budget for the Cariboo Regional District Grant Application

<u>Item</u>	<u>Quantity</u>	<u>Cost/Each</u>	<u>Total</u>
Iams Dry Cat/Kitten Food	10	\$18.99	\$189.90
Tidy Cat - Cat Litter	10	\$12.99	\$129.90
Cat Carrier - to transport	10	\$68.99	\$689.90
			<u>\$1,009.70</u>



Williams Lake Kitty Spay
(AKA Williams Lake Kitty Society)
1st Annual General Meeting

September 27, 2025
1300hrs

Attendance:

Cassidy Porter, Crystal Sheridan, Michelle Obre, Maddison Jane, Veronica Meister, Nicole Breuer

Agenda:

- 1) Society Status
- 2) Election of Directors
- 3) Sub Committees
- 4) Mission Statement
- 5) Goals
- 6) Plans

Society Status:

Name request submitted on September 26th 2025. Names requested: 1st Williams Lake Kitty Society, 2nd WL Kitty Society. Request # NR2176376. Cost \$31.50, donated by Crystal Sheridan. Once the name request is approved, Crystal will continue with the application process.

Election of Directors:

Chair -Cassidy Porter

Vice Chair: Crystal Sheridan

Secretary / Treasurer: Nicole Breuer

Directors At Large:

Michelle Obre

Maddison Agnew

Maddison Jane

Megan Monds

Leah Danielle

Sara Obre

Ken Noakes

Veronica Meister

Sub Committees:

Rescue: Michelle Obre

Community Outreach: Veronica Meister

Grants and Donations: Crystal Sheridan (Until we find someone)

Fundraising: Crystal Sheridan

Transportation: Cassidy Porter

Fosters: Cassidy Porter

Social Media: Maddison Jane

Mission Statement:

WL Kitty Spay aims to help manage the feral cat overpopulation in Williams Lake and surrounding areas. Our goal is to reduce the number of unintentional and unwanted litters of kittens by directly paying for the cost to spay/neuter cats. We will help families facing financial barriers as well as those taking in strays and rescues. All funds and donations stay 100 percent local to Williams Lake and surrounding areas with no veterinary access.

Goals:

Our goal is to secure a space to allow for ongoing rescue, stray or surrendered cats in Williams Lake and Surrounding areas. We will have a working committee that will work together to provide these services.

Plans:

Develop a Sub Committee to do presentations at City Hall and CRD, with goals of updating bylaws, holding landlords accountable for renters. Where do the fees for licensing go when paid to City Hall? Are there enough Animal bylaw officers and do they have the tools they need to affect change?

Coordinate with rescues: Mountainside Hope Foundation, Straight out of Rescue

Develop a Contact List of people that rescue

Develop a Contact List of people that foster

Develop a Contact List of people that will help transport stray / feral cats

Develop a list of people interested in Volunteering

Create a Lost and Found "Album" On the Facebook Page.

Create a Wish List album on the Facebook page

Create an Amazon Wish List

Reach out to local grocery & pet stores to set up a donation bin to help fosters with food & supplies needed

Attend Markets, continue with silent auctions

Apply for the City of WL and CRD grants. Closing Date: September 30th for both.

Finances

Kitty Spay has not created financial statements as of this time. All funds raised or donated have been paid directly to the Animal Care Clinic on Broadway Ave to cover spay/neuter appointments.

Going forward, financial documents will be kept by the Treasurer. This will include itemized fundraising activities with earnings from each, documentation of donations received and all grants and awards. Receipts will be requested for all Veterinary appointments covered by Kitty Spay. Itemized receipts for all goods or services purchased for fosters, rescuers, transporters including costs for promotional or educational items will be submitted to the Treasurer to ensure record keeping is kept accurate and up to date.

Meeting Adjourned at 1500hrs.