



CARIBOO REGIONAL DISTRICT

BOARD MINUTES

December 5, 2025

9:51 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

- PRESENT: Chair M. Wagner, Vice Chair M. Neufeld, Director B. Bachmeier, Director J. Massier, Director S. Forseth, Director M. LeBourdais (via Teams), Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director E. Coleman, Director S. Rathor (for a portion), Director M. Pinkney, Director R. Paull (for a portion)
- ABSENT: Director C. Kurta
- STAFF: M. Daly, Chief Administrative Officer, A. Johnston, Corporate Officer/Deputy CAO, K. Erickson, Chief Financial Officer, K. Chatten, Manager of Communications, N. Whitehead, Manager of Planning Services, S. Masun, Manager of Intergovernmental Relations, K. McDonald, Manager of Utilities, L. Loveng, Manager of Procurement, C. Braaten, Manager of Fire Administration, V. Hoefels, Chief Building Official, I. Israel, Manager of Emergency Programs, L. Schick, Deputy Corporate Officer/Executive Assistant, G. Hilliard, Recording Secretary,

1. **CALL TO ORDER**

1.1 **Adoption of Agenda**

Corporate Vote - Unweighted

2025-12-01

Moved Director Bachmeier

Seconded Director Glassford

That the agenda be adopted as presented.

Carried

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - November 14, 2025

Corporate Vote - Unweighted

2025-12-02

Moved Director de Vries

Seconded Director Anderson

That the minutes of the Cariboo Regional District Board meeting held November 14, 2025, be adopted.

Carried

3. DEVELOPMENT SERVICES - OTHER BUSINESS

3.1 Review and Impacts of Bill M216 – Professional Reliance Act

2025-12-03

Moved Director Bachmeier

Seconded Director Forseth

That a letter be sent to Premier Eby and Minister of Housing and Municipal Affairs, Christine Boyle, expressing the Board's opposition to Bill M216 Professional Reliance Act.

Carried

3.2 Area D – Notice on Title – Lot 8 District Lot 8872 Cariboo District Plan PGP32611

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

2025-12-04

Moved Director Forseth

Seconded Director Richmond

That the Corporate Officer/Deputy CAO of the Cariboo Regional District be directed to file Notice on Title in the Land title Office, in accordance with Section

57 of the Community Charter for Lot 8 District Lot 8872 Cariboo District Plan PGP32611; PID: 008-979-201.

Further, upon confirmation from the Chief Building Official that the matter is compliant and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

Carried

5. COMMUNITY SERVICES

5.1 Big Lake Community Hall Community Works Funding (CWF) new furnace project and enabling agreement.

Corporate Vote – Weighted

2025-12-05

Moved Director LeBourdais

Seconded Director Glassford

That up to \$15,000 for the installation of a new energy-efficient furnace at the Big Lake Community Hall be approved from the 2025 Community Hall Energy Efficiency and Water Conservation Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.

Carried

5.2 Year-Round Grant for Assistance Application – Deka Lake & District Volunteer Firefighters Society

Corporate Vote - Unweighted

2025-12-06

Moved Director de Vries

Seconded Director Richmond

That a Grant for Assistance in the amount of \$250 from Electoral Area L be provided to the Deka Lake & District Volunteer Firefighters Society to assist with costs for the community Ice Fishing Derby fundraiser.

Carried

Director Rathor joined the meeting.

5.3 Year-Round Grant for Assistance Application – McLeese Lake Meals with Heart Society

Corporate Vote - Unweighted

2025-12-07

Moved Director Forseth

Seconded Director de Vries

That a Grant for Assistance in the amount of \$900 from Electoral Area D and \$100 from Electoral Area K be provided to the McLeese Lake Meals with Heart Society to help purchase groceries and single-use containers for seniors and community residents who are facing barriers accessing healthy nutritious food.

Carried

5.4 2026 Annual Intake Grants for Assistance – Electoral Area B

Stakeholder Vote – Weighted – All Electoral Areas

2025-12-08

Moved Director Bachmeier

Seconded Director Glassford

That Grants for Assistance from Electoral Area B be provided as follows:

Bouchie Lake Community Association - \$1,500

Bouchie Lake Volunteer Firefighter’s Association - \$5,000

Bouchie Lake Watershed Stewardship Society - \$5,200

Carried

2025-12-09

Moved Director Bachmeier

Seconded Director Glassford

That the North Cariboo Seniors Council Grants for Assistance allocation be deferred to the January Board meeting.

Carried

5.5 Year-Round Grant for Assistance Application – Mountain Spruce Community Center Society

Corporate Vote - Unweighted

2025-12-10

Moved Director de Vries
Seconded Director Richmond

That a Grant for Assistance in the amount of \$300 from Electoral Area L be provided to the Mountain Spruce Community Center Society to purchase food and hot beverages for the participants in the Polar Bear Walk.

Carried

6. FINANCE

6.1 Donation of a 1-ton pickup truck and equipment to the IVFD.

Corporate Vote - Unweighted

2025-12-11

Moved Director de Vries
Seconded Director Pinkney

That staff be authorized to accept a donation of a 1-ton pickup truck and equipment from the Interlakes Volunteer Fire Department Society for the Interlakes Volunteer Fire Department.

Carried

6.2 Monthly Expenditures Board Summary Report and Mastercard Summary Report - November 2025

Corporate Vote - Unweighted

2025-12-12

Moved Director Glassford

Seconded Director Pare

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of November 2025, in the amount of \$2,524,463.14, consisting of \$20,972.79 paid by cheque, \$2,360,670.04 paid through electronic funds, and \$142,820.31 paid by Mastercard, be ratified.

Carried

6.3 Request to Enter into Construction Contract for the Forest Grove Firehall Renovations Prior to Budget Approval

Corporate Vote - Weighted

2025-12-13

Moved Chair Wagner

Seconded Director Glassford

That the Board approve the authorized signatories to enter into the construction contract for the renovations at the Forest Grove Firehall prior to approval of the 2026 Budget in March.

Carried

6.4 Request to Enter into Construction Contract for the New 150 Mile Firehall Prior to Budget Approval

Corporate Vote - Weighted

2025-12-14

Moved Director LeBourdais

Seconded Director Glassford

That the Board approve the authorized signatories to enter into the construction contract for the new 150 Mile Firehall prior to approval of the 2026 Budget in March to allow for construction in the Spring of 2026.

Carried

7. ADMINISTRATION

7.1 Appointment of Chief and Deputy Chief Election Officers for Electoral Area A By-Election

Corporate Vote - Unweighted

2025-12-15

Moved Director Bachmeier

Seconded Director Massier

That Alice Johnston be appointed Chief Election Officer and Lore Schick be appointed Deputy Chief Election Officer for the 2026 Electoral Area A By-Election.

Carried

The meeting recessed at 10:56 a.m.

The meeting reconvened at 11:04 a.m.

4. DELEGATIONS/GUESTS

4.1 11:00 a.m. to 11:30 a.m. Delegation - Forsite

Lauren Shinnimin, RPF, from Forsite, attended virtually to provide an update on Cariboo Regional District Community Wildfire Resiliency Plans.

4.2 11:30 a.m. to 12:00 p.m. Delegation - Ministry of Forests

Harold Stolar, District Manager, Cariboo-Chilcotin, NRD, and Lindsey Wood, Director of Strategic Initiatives, from the Ministry of Forests, were in attendance to provide information about a Landscape Planning exercise for Williams Lake.

The meeting recessed at 12:25 p.m.

The meeting reconvened at 1:05 p.m.

9. COMMITTEE/COMMISSION RECOMMENDATIONS

9.1 Proposed New CAO Evaluation Form

Corporate Vote - Unweighted

2025-12-16

Moved Director Neufeld
Seconded Director Massier

That the following recommendation from the Executive Committee meeting on November 13, 2025, be endorsed:

That the proposed CAO Performance Review document be implemented as presented, with the addition of digital links to the CAO job description. Further, that the CAO be requested to do a self evaluation in January of each year.

Carried

9.2 Anahim Lake Airport Commission Appointment

Corporate Vote - Unweighted

2025-12-17

Moved Director Pare
Seconded Director Glassford

That the following recommendation from the Anahim Lake Airport Commission on October 30, 2025, be endorsed:

That Breanna Charleyboy be appointed to the Anahim Lake Airport Commission.

Carried

9.3 South Cariboo Grants for Assistance

Stakeholder Vote - Weighted - All Electoral Areas

2025-12-18

Moved Director Richmond
Seconded Director de Vries

That the following recommendation from the South Cariboo Joint Committee meeting on November 10, 2025, be endorsed:

That funds be allocated in the 2025 Grants for Assistance budget as noted below:

1. *100 Mile & District Arts Council - \$250 from Electoral Area G, \$250 from Electoral Area H, \$250 from Electoral Area L, for a total of \$750*

2. *100 Mile House Flying Club - \$300 from Electoral Area G, \$200 from Electoral Area H, \$500 from Electoral Area L, for a total of \$1,000*
3. *100 Mile House Hospice Society - \$500 from Electoral Area G, \$250 from Electoral Area H, \$500 from Electoral Area L, for a total of \$1,250*
4. *100 Mile House Hot July Nights Car & Bike Show Society - \$600 from Electoral Area G, \$600 from Electoral Area L, for a total of \$1,200*
5. *100 Mile Pride Society - \$250 from Electoral Area G, \$100 from Electoral Area H, \$200 from Electoral Area L, for a total of \$550*
6. *100 Mile Rotary Club - \$700 from Electoral Area L*
7. *100 Mile Snowmobile Club - \$1,000 from Electoral Area G, \$500 from Electoral Area H, \$1,000 from Electoral Area L, for a total of \$2,500*
8. *Bighorn Archery Club - \$250 from Electoral Area G, \$250 from Electoral Area H, \$250 from Electoral Area L, for a total of \$750*
9. *Deka Lake & District Ratepayers Association - \$1,000 from Electoral Area L*
10. *Eclectica Community Choir - \$250 from Electoral Area G, \$250 from Electoral Area H, \$250 from Electoral Area L for a total of \$750*
11. *Forest Grove & District Rod and Gun Club - \$3,000 from Electoral Area H*
12. *Gateways Services for Families with Special Needs Society - \$250 from Electoral Area G, \$125 from Electoral Area H, \$500 from Electoral Area L, for a total of \$875*
13. *Lac La Hache Community Club - \$10,000 from Electoral Area G*
14. *Log Cabin Quilters - \$250 from Electoral Area G, \$1,500 from Electoral Area L, for a total of \$1,750*
15. *Lone Butte Horse Lake Community Association - \$3,000 from Electoral Area L*
16. *PSO Parent Dry Grad Committee - \$500 from Electoral Area G, \$250 from Electoral Area H, \$800 from Electoral Area L, for a total of \$1,550*
17. *What's Hopping Easter Event/District 100 Mile - \$500 from Electoral Area G, \$150 from Electoral Area H, \$500 from Electoral Area L, for a total of \$1,150*

Carried

9.4 Proposed Updates to the Priority Criteria for North Cariboo Recreation and Parks New Services and Funding Policy

Corporate Vote - Unweighted

2025-12-19

Moved Director Glassford

Seconded Director Bachmeier

That the following recommendation from the North Cariboo Joint Advisory Committee meeting on November 18, 2025, be endorsed:

That the amended Priority Criteria for North Cariboo Recreation and Parks New Services and Funding policy be endorsed as presented.

Further, that the amended policy be applied to the review of the new facility proposal from the Quesnel Pickleball Club.

Carried

9.5 North Cariboo Recreation and Parks Fees and Charges Bylaw Amendment

Stakeholder Vote - Weighted - Electoral Areas A, B, C, I and City of Quesnel

2025-12-20

Moved Director Massier

Seconded Director Bachmeier

That the following recommendation from the North Cariboo Joint Advisory Committee meeting on November 18, 2025, be endorsed:

That the definition of a family in the North Cariboo Recreation and Parks Fees and Charges Bylaw be amended as follows:

***'Family** - For the purposes of this rate, the definition for the Family rate applies to one (1) or two (2) adults and related children residing in the same household.*

For drop in admissions:

- *The family rate will only apply when at least one adult and one related child is admitted. A maximum of two adults and four children may be admitted, under the family rate for drop in admission.*
- *A maximum of two adults may be admitted under the family rate for the sale of passes and punch cards. There is no limit on the number of children who may be included under the family rate for passes and punch cards, provided they meet the definition of a related child below.*

A 'related child' shall include:

- *Children 18 years or younger residing in the household who are related to at least one adult who lives in the household*
- *Children 18 years or younger residing in the same household as a result of a blended family*
- *Adopted children 18 years or younger who live in the same household*
- *Foster children (temporary/permanent) 18 years or younger who live in the same household*
- *Children 18 years or younger living in the household with their legal guardian.*
- *Adult children 19 years or older who are living with a parent or guardian during the life of this pass who have a disability or who are full-time student (three courses or more) at a recognized educational institution with proof of a student card or equivalent.*

Additional Family Member:

Applies only to the sale of annual passes and defined as any relative living in the same residence as the family purchasing the family pass. A 10% discount of the non-discount regular rate will be charged to add an additional family member to the annual pass.'

Carried

9.6 Central Cariboo Recreation and Leisure Services 2026-2030 Business, Financial and Capital Plans

Corporate Vote - Weighted

2025-12-21

Moved Director Neufeld
Seconded Director Anderson

That the Cariboo Regional District Board allocate an additional \$500,000 in Community Works Funds in 2026 and \$500,000 in 2027 to enable completion of the Esler Sports Complex Access Road project.

Carried

CONTRARY TO THE MOTION: Director Forseth

9.7 Central Cariboo Grants for Assistance

Stakeholder Vote - Weighted - All Electoral Areas

2025-12-22

Moved Director Forseth
Seconded Director Neufeld

That the following Grants for Assistance recommendations be considered as a separate vote:

19. *Cariboo Classic Society - \$250 from Electoral Area K (late - waive policy)*
20. *Williams Lake Trail Riders - \$1,250 from Electoral Area K (late - waive policy)*
21. *Williams Lake Dry Grad Committee - \$1,500 from Electoral Area J (late - waive policy)*

Carried

2025-12-23

Moved Director Neufeld
Seconded Director Pare

That the following recommendation from the Central Cariboo Joint Committee Meeting on December 1, 2025, be endorsed:

That funds be allocated in the 2025 Grants for Assistance budget as noted below:

1. *Cariboo Chilcotin Gymnastics Association - \$4,000 from Electoral Area E, \$1,000 from Electoral Area F, for a total of \$5,000*
2. *Cariboo Chilcotin Youth Fiddle Society - \$1,000 from Electoral Area F, \$300 from Electoral Area K, for a total of \$1,300*
3. *Cariboo Direct Farm Market Association - \$3,044 from Electoral Area D*
4. *Cariboo Disc Golf - \$3,000 from Electoral Area E*
5. *Cariboo Piecemakers Quilting Club - \$1,000 from Electoral Area D, \$500 from Electoral Area E, \$500 from Electoral Area J, \$500 from Electoral Area K, for a total of \$2,500*
6. *Cariboo Potters Guild - \$300 from Electoral Area J*
7. *Foundry Cariboo Chilcotin - \$750 from Electoral Area D*
8. *Gavin Lake Forest Education Society - \$1,000 from Electoral Area E, \$2,000 from Electoral Area F, for a total of \$3,000*
9. *Horsefly Community Club - \$5,000 from Electoral Area F*
10. *KidSport Williams Lake - \$405 from Electoral Area J*
11. *Museum of the Cariboo Chilcotin Society - \$250 from Electoral Area D, \$1,000 from Electoral Area J, for a total of \$1,250*
12. *Station House Studio & Gallery Society - \$1,000 from Electoral Area E, \$2,500 from Electoral Area F, \$1,000 from Electoral Area J, for a total of \$4,500*
13. *The Salvation Army Williams Lake - \$500 from Electoral Area J, \$500 from Electoral Area K, for a total of \$1,000*
14. *Williams Lake and District Seniors Centre Society - \$750 from Electoral Area E, \$750 from Electoral Area F, for a total of \$1,500*
15. *Williams Lake Community Policing Committee - \$4028.08 from Electoral Area E, \$4028.08 from Electoral Area F, for a total of \$8,056.16*
16. *Williams Lake Dirt Riders Association - \$2,000 from Electoral Area E*
17. *Williams Lake Royal Purple - \$250 from Electoral Area E*
18. *Williams Lake Stampeders Senior Men's Hockey Club - \$250 from Electoral Area D, \$1,000 from Electoral Area K for a total of \$1,250*

Carried

2025-12-24

Moved Director LeBourdais

Seconded Director Bachmeier

That the following recommendation from the Central Cariboo Joint Committee Meeting on December 1, 2025, be endorsed:

That funds be allocated in the 2025 Grants for Assistance budget as noted below with the understanding that Policy is being waived as noted:

19. Cariboo Classic Society - \$250 from Electoral Area K (late - waive policy)

20. Williams Lake Trail Riders - \$1,250 from Electoral Area K (late - waive policy)

21. Williams Lake Dry Grad Committee - \$1,500 from Electoral Area J (late - waive policy)

Carried

CONTRARY TO THE MOTION: Director Forseth

9.8 Joint Use Facilities Agreement

Corporate Vote - Unweighted

2025-12-25

Moved Director Rathor

Seconded Director Forseth

That the following recommendation from the Special Central Cariboo Joint Committee meeting on December 1, 2025, be endorsed:

That a meeting be scheduled early in 2026 between all organizations included in the Joint Use Facilities Agreement (Cariboo Regional District-City of Williams Lake-School District No. 27-District of 100 Mile House-TRU WL) to initiate a discussion on making the agreement more equitable amongst all parties.

Carried

Director Paull left the meeting.

10. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS

10.1 Appointments to Outside Organizations for 2026

Corporate Vote - Unweighted

2025-12-26

Moved Director Rathor

Seconded Director Bachmeier

That the following 2026 appointments be endorsed:

Municipal Finance Authority:

- Director Richmond Alternate: Director Bachmeier

Fraser Basin Council:

- Director LeBourdais Alternate: Director Pare

NDIT Regional Advisory Committee:

- Director Wagner Alternate: Director de Vries

- Director Massier Alternate: Director Anderson

Carried

11. DIRECTORS' ROUNDTABLE

2025-12-27

Moved Director Richmond

Seconded Director Massier

That policy be waived and up to \$700 from Area G Director Initiative Funds be authorized for an appreciation dinner for the 108 Greenbelt Commission.

Carried

13. IN-CAMERA SESSION

Corporate Vote – Unweighted

2025-12-28

Moved Director Pare

Seconded Director Bachmeier

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(k) of the *Community Charter*.

Carried

The meeting recessed to go in-camera at 2:22 p.m.

The meeting reconvened at 3:29 p.m.

14. ADJOURNMENT

Corporate Vote - Unweighted

2025-12-29

Moved Director Glassford

Seconded Director Bachmeier

That the meeting of Cariboo Regional District Board be adjourned at 3:29 p.m.
December 5, 2025.

Carried

Chair

Corporate Officer