



## CARIBOO REGIONAL DISTRICT

### BOARD MINUTES

March 20, 2026

10:12 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT: Chair M. Wagner, Vice Chair M. Neufeld, Director N. Audet, Director B. Bachmeier, Director J. Massier, Director S. Forseth, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director E. Coleman, Director S. Rathor, Director M. Pinkney, Director R. Paull

STAFF: M. Daly, Chief Administrative Officer, A. Johnston, Corporate Officer/Deputy CAO, K. Erickson, Chief Financial Officer, L. Schick, Deputy Corporate Officer/Executive Assistant, K. Chatten, Manager of Communications, S. Masun, Manager of Intergovernmental Relations, N. Whitehead, Manager of Planning Services, G. Hilliard, Recording Secretary, T. Giroday, Recording Secretary

#### 1. **CALL TO ORDER**

##### 1.1 **Adoption of Agenda**

Corporate Vote - Unweighted

**2026-03-01**

Moved Director Pare

Seconded Director Rathor

That the agenda be adopted as presented.

**Carried**

#### 2. **ADOPTION OF MINUTES**

**2.1 Minutes of the Cariboo Regional District Board Meeting - February 27, 2026**

Corporate Vote - Unweighted

**2026-03-02**

Moved Director Anderson

Seconded Director LeBourdais

That the minutes of the Cariboo Regional District Board meeting held February 27, 2026, be adopted.

**Carried**

**3. PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING**

**3.1 Area D – Bylaws 5552 and 5553**

Stakeholder Vote – Unweighted – All Electoral Areas

1830 Fox Mountain Road

Lot 1, District Lot 8820, Cariboo District, Plan 18967

From Rural Residential 1 designation to Rural Residential 2 designation

From Rural 1 (RR 1) zone to Rural 2 (RR 2) zone

(3360-20/20250057 – Bernier) (Agent: Exton and Dodge Land Surveying Inc. –  
Veronica Meister)

Director Forseth

**2026-03-03**

Moved Director Forseth

Seconded Director LeBourdais

That Williams Lake Fringe Area Official Community Plan Amendment Bylaw No. 5552, 2026 be given first and second reading.

**Carried**

**2026-03-04**

Moved Director Forseth

Seconded Director LeBourdais

That Williams Lake Fringe and 150 Mile House Area Zoning Amendment Bylaw No. 5553, 2026 be given first and second reading, and that adoption be subject to the following conditions:

- i. Adoption of the Williams Lake Fringe Area Official Community Plan Amendment Bylaw No. 5552, 2026.
- ii. The applicant offering to enter into and entering into a Section 219 covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewage disposal.
- iii. The applicant offering to enter into and entering into a Wildfire Interface covenant encouraging land owners to use Fire Smart wildfire mitigation practices for building construction and land management on the subject property.
- iv. The applicant offering to enter into and entering into an agriculture covenant to ensure compliance with the provisions of the CRD Agricultural Policy with respect to fencing and buffering of the eastern property line;

Further, that the cost of registration of the shoreland management covenant and wildfire covenant be borne by the applicant.

Further, that staff be directed to schedule a public hearing prior to consideration of third reading.

**Carried**

### **3.2 Area L – Bylaws 5549 and 5550**

The agent, Nigel Hemingway with Cariboo Geographic Systems, spoke to the application.

Stakeholder Vote – Unweighted – All Electoral Areas

8649 Boulton Rd.

Lot 17, District Lot 1311, Lillooet District, Plan 15323 and

Lot A, District Lot 1311 and 1312, Lillooet District, Plan KAP56052

From Lakefront Residential and Rural Residential 2 designation to Rural

Residential 3 designation

From Residential 1 (R 1) and Rural 2 (RR 2) zone to Rural 3 (RR 3) zone  
(3360-20/20250071 – Bonter and King) (Agent: Cariboo Geographic Systems –  
Nigel Hemingway)

Director de Vries

**2026-03-05**

Moved Director de Vries

Seconded Director Richmond

That Interlakes Area Official Community Plan Amendment Bylaw No. 5549, 2025  
be read a first and second time this 20<sup>th</sup> day of March 2026.

**Carried**

**2026-03-06**

Moved Director de Vries

Seconded Director Glassford

That South Cariboo Area Zoning Amendment Bylaw No. 5550, 2025 be read a  
first and second time this 20<sup>th</sup> day of March, 2026 and that adoption be subject  
to the following conditions:

1. Adoption of the Interlakes Area Official Community Plan Amendment  
Bylaw No. 5549, 2025
2. The applicant offering to enter into and entering into a Section 219  
covenant to ensure compliance with the CRD Shoreland Management  
Policy with respect to sewage disposal.

Further, that the cost of registration of the CRD Shoreland Management Policy  
covenant be borne by the applicant.

Further, that staff be directed to schedule a public hearing prior to consideration  
of third reading.

**Carried**

**4. AGRICULTURAL LAND COMMISSION APPLICATIONS**

**4.1 Area H – ALRH20250043**

Stakeholder Vote – Unweighted – All Electoral Areas

4836 Jewell Rd

Lot 1, District Lots 2953 and 2954, Lillooet District, Plan 29793, Except Plans 32585, 37271, KAP79216 and KAP84073

(3015-20/H20250043 – United Concrete & Gravel Ltd) (Agent: Sonoran Resource Management Ltd. – Ty Jasper)

Director Wagner

**2026-03-07**

Moved Chair Wagner

Seconded Director Glassford

That the Provincial Agricultural Land Commission application for removal of soil pertaining to Lot 1, District Lots 2953 and 2954, Lillooet District, Plan 29793, Except Plans 32585, 37271, KAP79216 and KAP84073 be authorized for submission to the Provincial Agricultural Land Commission with a recommendation for approval.

**Carried**

**4.2 Area A – ALRA20250072**

Stakeholder Vote – Unweighted – All Electoral Areas

2255 Kersley-Dale Landing Rd

District Lot 6733, Cariboo District

(3015-20/A20250072 – Fredrik Magnuson and Burnadette Magnuson)

Director Audet

**2026-03-08**

Moved Director Audet

Seconded Director LeBourdais

That the Provincial Agricultural Land Commission application for placement of fill pertaining to District Lot 6733, Cariboo District be authorized for submission to the Provincial Agricultural Land Commission with a recommendation for approval.

**Carried**

**5. COMMUNITY SERVICES**

**5.1 NDIT Application – Mountain Spruce Community Centre Society – Community Park Signage**

Corporate Vote - Unweighted

**2026-03-09**

Moved Director de Vries

Seconded Director Pare

That the Mountain Spruce Community Centre Society grant application to Northern Development Initiative Trust's Community Places stream for \$29,621 to replace and modernize the existing park sign be supported for submission.

**Carried**

**5.2 Year-Round Grant for Assistance Application from the McLeese Lake Meals with Heart Society**

Corporate Vote - Unweighted

**2026-03-10**

Moved Director Forseth

Seconded Director Anderson

That a Grant for Assistance in the amount of \$1,000 from Electoral Area D be provided to the McLeese Lake Meals with Heart Society to assist with costs for kitchen rental from January until the end of May.

**Carried**

**5.3 Year-Round Grant for Assistance Application from the Eagle View 4D Barrel Races**

Corporate Vote - Unweighted

**2026-03-11**

Moved Director Neufeld

Seconded Director Richmond

That a Grant for Assistance in the amount of \$1,000 from Electoral Area E be provided to the Eagle View 4D Barrel Races to assist with costs for the 2026 Horsin' Around in the Cariboo event.

Carried

**6. COMMUNICATIONS**

**6.1 Repeal of Emergency Notification System Use Policy**

Corporate Vote - Unweighted

**2026-03-12**

Moved Director Pare

Seconded Director Neufeld

That the Emergency Notification System Use Policy endorsed on October 18, 2024, be repealed and replaced with an internal administrative policy.

Carried

**6.2 Bouchie Lake Sewer System Feasibility Public Engagement Report**

Corporate Vote - Unweighted

**2026-03-13**

Moved Director Bachmeier

Seconded Director Glassford

That the Board not proceed further with planning for the Bouchie Lake Sewer System project based on the results of the community engagement process.

Carried

**7. FINANCE**

**7.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - February 2026**

Corporate Vote - Unweighted

**2026-03-14**

Moved Director Glassford

Seconded Director Richmond

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of February 2026, in the amount of

\$2,768,561.83, consisting of \$56,840.38 paid by cheque, \$2,587,965.24 paid through electronic funds, and \$123,756.21 paid by Mastercard, be ratified.

**Carried**

**8. ADMINISTRATION**

**8.1 Appointment of CEO and DCEO for 2026 General Local Elections**

Corporate Vote - Unweighted

**2026-03-15**

Moved Director Bachmeier

Seconded Director Audet

That pursuant to section 58(1) of the *Local Government Act*, Alice Johnston, Corporate Officer/Deputy CAO, be appointed Chief Election Officer for conducting the 2026 general local election with power to appoint other election officials as required, and that Lore Schick, Deputy Corporate Officer/Executive Assistant, be appointed Deputy Chief Election Officer.

**Carried**

**8.2 Invitation from the City of Quesnel to Co-Host the 2028 NCLGA AGM and Convention**

Corporate Vote - Unweighted

**2026-03-16**

Moved Director Audet

Seconded Director Bachmeier

That the City of Quesnel be notified that the CRD accepts the invitation to co-host the 2028 North Central Local Government Association’s Annual General Meeting and Convention.

**Carried**

The meeting recessed at 10:43 a.m.

The meeting reconvened at 10:52 a.m.

**9. INFORMATION ITEMS**

**10. COMMITTEE/COMMISSION RECOMMENDATIONS**

**10.1 Report of Naming Rights Policy**

Stakeholder Vote - Weighted - Electoral Area D, E F and City of Williams Lake

**2026-03-17**

Moved Director LeBourdais

Seconded Director Neufeld

That the following recommendation from the Central Cariboo Joint Committee on February 25, 2026, be endorsed:

*That staff move forward with developing a draft naming rights policy for consideration at a future Central Cariboo Joint Committee meeting.*

**Carried**

**10.2 Amended Draft Memorandum of Understanding for Emergency Management Coordination with Nazko First Nation**

Corporate Vote - Unweighted

**2026-03-18**

Moved Director Pare

Seconded Director de Vries

That the following recommendation from the Indigenous Relations Committee meeting on March 6, 2026, be endorsed:

*That the amended draft Memorandum of Understanding between Nazko First Nation and the Cariboo Regional District to strengthen emergency management coordination be endorsed as presented.*

**Carried**

**10.3 Cariboo Road Conditions**

Corporate Vote - Unweighted

**2026-03-19**

Moved Director Bachmeier

Seconded Director Glassford

That the following recommendation from the Committee of the Whole meeting on March 19, 2026, be endorsed as amended:

*That the CRD's next steps in addressing the issue of unacceptable road conditions be as follows:*

*1) Request a meeting with the Deputy Minister of Transportation and Infrastructure during the CAO/Chair convention in Victoria;*

*2) Send a letter to a selection of northern UBCM members, requesting support for the CRD's resolution on the need for improved road conditions, and ask if they wish to include Indigenous communities in the effort to secure infrastructure funding and prioritization;*

*3) Request a meeting with the Deputy Minister of Transportation and Infrastructure at UBCM with CRD member municipalities.*

**Carried**

**11. BYLAWS FOR CONSIDERATION OF THREE READINGS**

**11.1 Wildwood Fire Protection Service Area Amendment Bylaw No. 5565, 2026**

Corporate Vote - Unweighted

**2026-03-20**

Moved Director Forseth

Seconded Director LeBourdais

That Wildwood Fire Protection Service Area Amendment Bylaw No. 5565, 2026 be read a first, second, and third time this 20<sup>th</sup> day of March 2026.

**Carried**

**12. BYLAWS FOR CONSIDERATION OF THREE READINGS AND ADOPTION**

**12.1 Cariboo Regional District 2026 – 2030 Five Year Financial Plan Bylaw No. 5555, 2026**

Corporate Vote - Weighted

**2026-03-21**

Moved Director Glassford

Seconded Director de Vries

That Cariboo Regional District 2026 – 2030 Five Year Financial Plan Bylaw No. 5555, 2026, be read a first, second, and third time this 20<sup>th</sup> day of March 2026.

**Carried**

CONTRARY TO THE MOTION: Director Forseth

**2026-03-22**

Moved Director LeBourdais

Seconded Director Richmond

That Cariboo Regional District 2026 – 2030 Five Year Financial Plan Bylaw No. 5555, 2026 be adopted this 20<sup>th</sup> day of March 2026.

**Carried**

CONTRARY TO THE MOTION: Director Forseth

**12.2 Cariboo Regional District Water Rates Bylaw No. 5563, 2026**

Stakeholder Vote – Weighted – Electoral Areas A, E, G, H, K & L

**2026-03-23**

Moved Director de Vries

Seconded Director Audet

That Cariboo Regional District Water Rates Bylaw No. 5563, 2026 be read a first, second and third time, this 20<sup>th</sup> day of March 2026.

**Carried**

**2026-03-24**

Moved Director Richmond

Seconded Director de Vries

That Cariboo Regional District Water Rates Bylaw No. 5563, 2026 be adopted, this 20<sup>th</sup> day of March 2026.

**Carried**

**12.3 Cariboo Regional District Sewer Rates Bylaw No. 5564, 2026**

Stakeholder Vote – Weighted – Electoral Areas A, D, G & K

**2026-03-25**

Moved Director Forseth  
Seconded Director Audet

That Cariboo Regional District Sewer Rates Bylaw No. 5564, 2026 be read a first, second and third time, this 20<sup>th</sup> day of March 2026.

**Carried**

**2026-03-26**

Moved Director Forseth  
Seconded Director Audet

That Cariboo Regional District Sewer Rates Bylaw No. 5564, 2026 be adopted, this 20<sup>th</sup> day of March 2026.

**Carried**

**12.4 Cariboo Regional District Freedom of Information and Protection of Privacy Bylaw No. 5567, 2026**

Corporate Vote - Unweighted

**2026-03-27**

Moved Director Pare  
Seconded Director Massier

That Freedom of Information and Protection of Privacy Bylaw No. 5567, 2026 be read a first, second and third time, this 20<sup>th</sup> day of March 2026.

**Carried**

**2026-03-28**

Moved Director Massier  
Seconded Director Richmond

That Freedom of Information and Protection of Privacy Bylaw No. 5567, 2026 be adopted, this 20<sup>th</sup> day of March 2026.

**Carried**

**13. BYLAWS FOR CONSIDERATION OF ADOPTION**

**13.1 Horse Lake Water System Loan Authorization Bylaw No. 5511, 2025**

Corporate Vote - Weighted

**2026-03-29**

Moved Director de Vries

Seconded Director Glassford

That Horse Lake Water System Loan Authorization Bylaw No. 5511, 2025 be adopted this 20<sup>th</sup> day of March 2026.

**Carried**

**14. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS**

**14.1 North Central Local Government Association (NCLGA) Board Representative for 2026**

Corporate Vote - Unweighted

**2026-03-30**

Moved Director Richmond

Seconded Director Anderson

That Director de Vries be appointed as the Cariboo Regional District's representative to the North Central Local Government Association Board for 2026, and that Director Bachmeier be appointed as the Cariboo Regional District's alternate representative to the North Central Local Government Association Board for 2026.

**Carried**

**15. DIRECTORS' ROUNDTABLE**

The Directors may provide any brief updates at this time.

**16. ADJOURNMENT**

Corporate Vote - Unweighted

**2026-03-31**

Moved Director Forseth

Seconded Director Bachmeier

That the meeting of Cariboo Regional District Board be adjourned at 11:55 a.m. March 20, 2026.

**Carried**

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Chair

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Corporate Officer