



Date: 31/03/2026

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Darron Campbell, Manager of Community Services

Date of Meeting: Cariboo Regional District Board_Apr10_2026

File: 8030-20-02

Short Summary:

Esler Sports Complex Access Road Project – Celtic Engineering Project Management and Coordinating Professional of Record Award of Contract

Voting:

Corporate Vote - Weighted

Memorandum:

The Esler Sports Complex Access Road project began as an important concept in the master design plan for the outdoor fields facility completed in 2008. The current access road is through the residential subdivisions along Hodgson Road and is not adequate for the high volume of traffic that visits the sports fields throughout the summer.

Following over ten years of provincial permitting processes and feasibility studies, a detailed design and cost estimate was completed in 2025 with a phased construction plan to develop the access road over three years.

Phase one of the development in 2026 includes site preparation work at the sports complex as well as preliminary road base clearing and construction. Phase two is development of the connection to Highway 20 including turning lanes and power pole relocation. Phase three is applying asphalt to the prepared surface and installing all final markings and signage.

The phased design plan and cost estimate was developed by Celtic Engineering Ltd. as the successful consultant to an initial Request for Proposals process through a contract awarded in April 2025.

The total cost estimate for the project is \$4,515,810 plus a 10% contingency and the budget is approximately \$1.5 million for each phase with some variation depending on scope completion.

In order to continue with phase one of the project, a project management contract with Celtic Engineering is required to oversee final design revisions, surveying, site supervision and quality control, as well as construction contract administration and tendering.

The proposed contract with Celtic Engineering will cover all three phases of the project and has a term from March 2026 to October 2028.

Attachments:

N/A

Financial Implications:

The full project cost of \$4.97 million is included in the five-year financial plan for the Central Cariboo Recreation function (1553) distributed over fiscal years 2026, 2027 and 2028. Project Management and Coordinating Professional of Record costs are included in this overall amount.

The proposed Project Management contract with Celtic Engineering has a value \$155,750 in 2026, \$100,000 in 2027 and \$75,000 in 2028 for a total cost of \$330,750 plus applicable taxes.

Policy Implications:

This report recommends that Procurement Policy No. 2023-9-32 be waived.

This Policy requires a bidding process for the award of contracts and purchases of this value. The objective is to achieve the best overall value for the Regional District and taxpayers in its acquisition of goods and services. The direct award of the Proposed Project Management and Coordinating Professional of Record contract with Celtic Engineering Ltd. will achieve this core objective of the Policy.

Celtic was the successful engineering consultant on both the initial concept and the detailed design and cost estimate and will be necessary to continue as the engineer of record for the final as-built drawings required upon completion of the project. Celtic has been involved in the project for more than ten years and was an integral part of the provincial permitting processes and feasibility studies conducted to enable the project to proceed.

Alignment with Strategic Plan:

- Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

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Recommendation:

That Procurement Policy No. 2023-9-32 be waived and a Project Management and Coordinating Professional of Record contract with Celtic Engineering Ltd. for the Esler Access Road Project with a term of March 2026 to October 2028 and a value of \$330,750 plus applicable taxes be approved, and further, that the appropriate signatories be authorized to execute the agreement.