



Original signed by: City Manager McKay

City Staff Report

Report Date: February 2, 2026
Meeting Date: February 10, 2026 (NCJAC)

To: City Manager
From: Director of Community Services
Subject: **Virtual Streaming and Recording Options for Meetings**
Strategic Pillar: N/A

Recommendation:

That the North Cariboo Joint Advisory Committee direct staff to implement recording and posting Joint Advisory Committee meetings on the City of Quesnel website.

Is this a current strategic objective?

- Yes
- No

If not a current strategic objective, is it part of the normal course of business for the local government?

- Yes
- No

Purpose

The purpose of this report is to seek direction from the Joint Advisory Committee (JAC or the Committee) regarding options to live stream or record and post audio and video recordings of Committee meetings.

Summary

- At it’s meeting on September 9, 2025 the Committee passed a resolution directing staff to bring forward a report outlining the feasibility and costs involved to record and/or livestream North Cariboo Joint Advisory Committee meetings.
- Currently the Cariboo Regional District is live-streaming Board meetings on a six-month pilot however they do not record them or post them on their website for the public to access at their convenience.
- Currently the City of Quesnel does not live-stream Council meetings however they do record meetings and post them on their website which enables the public to view them anytime, at their convenience.

Livestreaming Option:

- Livestreaming allows the public to watch meetings in real time.



- Livestreamed meetings could also be recorded and posted on the City website however because the City does not currently livestream meetings and is not expected to implement livestreaming in the short-term, upgrades will be required.
- The capital cost to upgrade equipment and integrate it with current systems is \$15,000. This does not include the additional staff time required by the City's Information Technology Department for maintenance and trouble-shooting.
- The City's Financial Sustainability and Audit Committee considered this as a supplemental budget item for 2026 but chose not to move forward with it at this time.

Record and Post Option:

- While recording and posting videos of meetings does not enable viewers to watch meetings in real time, it does allow viewers to watch meetings at their convenience and, if they choose to, only watch those portions of the meeting that interest them.
- There is no additional cost to record and post JAC meetings on the City of Quesnel website. This is currently done for Council meetings, usually the next day, and the equipment and processes are already in place.
- The additional staff time required to record and post the videos to the website is not expected to be significant and will have no impact on the North Cariboo Recreation and Parks budget.

Financial Implications

- If the Committee would like to proceed with livestreaming JAC meetings the capital cost to NCRP would be \$15,000. There may also be incremental costs for staff time to maintain and trouble-shoot the system.
- If the Committee would like to proceed with recording and posting videos of meetings on the City website, there is no cost.

Statutory Requirements

Storing and posting videos of meetings must be done in accordance with the Freedom of Information and Protection of Privacy Act.

Timing

- Recording and posting of videos of meetings can begin immediately if approved.
- If approved, livestreaming will require equipment upgrades and integration that is expected to take months to implement.

Relevant Council or CRD Policy - NA

Additional Background - NA

Concurrence

Director of Finance and Corporate Services, City of Quesnel

Attachments:

NA