



**CARIBOO REGIONAL DISTRICT  
POLICY COMMITTEE MINUTES**

**April 30, 2024**

**10:00 am**

**Cariboo Regional District Board Room  
Suite D - 180 Third Avenue North  
Williams Lake, B.C.**

**PRESENT :** Chair M. Sjostrom, Director J. Massier, Director M. Neufeld, Director A. Richmond, Director J. Glassford, Director E. de Vries

**GUEST:** Director M. Wagner

**STAFF :** A. Johnston, Manager of Corporate Services/Deputy CAO, G. Hilliard, Recording Secretary

**1. CALL TO ORDER**

**1.1 Election of Vice-Chair**

First call by the Manager of Corporate Services/Deputy CAO for nominations for the position of Vice Chair of the Policy Committee for 2024.

Director de Vries nominated Director Richmond for the position of Vice Chair of the Policy Committee for 2024.

Director Richmond accepted the nomination.

Second call by the Manager of Corporate Services/Deputy CAO for nominations for the position of Vice Chair of the Policy Committee for 2024.

Third call by the Manager of Corporate Services/Deputy CAO for nominations for the position of Vice Chair of the Policy Committee for 2024.

There being no further nominations, the Manager of Corporate Services/Deputy CAO declared nominations closed and declared Director Richmond Vice Chair of the Policy Committee for 2024.

**1.2 Adoption of Agenda**

**PC.2024-4-1**

Moved Melynda Neufeld

Seconded Director Richmond

That the agenda be adopted as presented.

**Carried**

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the Policy Committee Meeting - January 24, 2024**

**PC.2024-4-2**

Moved Director Glassford

Seconded Melynda Neufeld

That the minutes of the Policy Committee meeting, held January 24, 2024, be adopted.

**Carried**

**3. REPORTS AND CORRESPONDENCE**

**3.1 CAO Evaluation Policy Amendment**

**PC.2024-4-3**

Moved Director de Vries

Seconded Melynda Neufeld

That the CAO Evaluation Policy be amended to reflect that the CAO will set annual goals and report back on them to the Board, which will assist in the CAO evaluation, and that the amended policy be brought back to the Policy Committee for review.

**Carried**

**3.2 2024 Policy Committee Meeting Schedule**

**PC.2024-4-4**

Moved Director Richmond

Seconded Director de Vries

That the following 2024 Policy Committee meeting schedule be endorsed:

January 24 – 10:00 am to noon (*completed*)

April 30 – 10:00 am to noon (*completed*)

July 23 - 10:00 am to noon

November 6 – at the conclusion of Finance/Budget Committee

**Carried**

**3.3 Draft – Post-Secondary Bursary Program**

**PC.2024-4-5**

Moved Director Richmond

Seconded Director de Vries

That the Post-Secondary Bursary Program Policy, as attached, be recommended for adoption to the Cariboo Regional District Board of Directors.

**Carried**

**4. ADJOURNMENT**

**PC.2024-4-6**

Moved Melynda Neufeld

Seconded Director de Vries

That the meeting of the Policy Committee be adjourned at 10:56 a.m., April 30, 2024.

**Carried**

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Chair

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Manager of Corporate Services